



NETBALL SOUTH



VOLUNTEER RECRUITMENT INFORMATION

Regional Management Board



MAKE A DIFFERENCE

FOR NETBALL IN THE SOUTH

Join the Regional Management Board!



ABOUT US



INTRODUCTION - NETBALL SOUTH

Netball South is one of nine member organisations of England Netball who, working closely with England Netball staff, help develop and facilitate the delivery of all aspects of netball within the region. Each region has an elected Regional Management Board (RMB) of volunteers who manage a wide variety of netball activity on a local level; from coaching and officiating, to equality, diversity & inclusion and competitions.

Netball South is made up of eight County Netball Associations:

- Berkshire
- North Buckinghamshire
- South Buckinghamshire
- Oxfordshire
- Guernsey
- Hampshire
- Isle of Wight
- Sussex

NETBALL SOUTH REGIONAL MANAGEMENT BOARD

The Netball South RMB represent the interests and activities for netball in the region, as well as governing regional decisions and forming strategic plans.

The board covers a variety of areas including coaching, competitions, performance, officiating, volunteering, governance and marketing.

There are also Technical Support Groups (TSGs) which specialise in certain fields.

View the RMB
Organisational
Structure

[HERE](#)

ABOUT US



JOINING THE NETBALL SOUTH REGIONAL MANAGEMENT BOARD

Who can join the Netball South Regional Management Board?

The RMB welcome perspectives from individuals with applicable skills and a passion for developing sport. Your experience need not be netball.

How we will support you

- You'll be joining a friendly, welcoming and professional team of volunteers who are committed to supporting one another.
- You'll be able to volunteer with flexibility around work and life commitments.
- You will receive guidance, support and resources to help fulfil your role from the Regional Management Board and England Netball.
- It is not necessary to have previous board/trustee experience as support is provided.

How you can benefit

- The opportunity to help shape the direction of our sport in the South, ensuring our members' views are heard and more people of all backgrounds can enjoy Netball across the South.
- We will value and recognise your contribution as a volunteer, through opportunities to learn, attend events and access support from England Netball.
- Reasonable out of pocket expenses will be reimbursed.

Time Commitments

All Elected Members shall serve until the end of the Annual General Meeting immediately following the third, (3rd) anniversary of their appointment. At the end of their term of office any elected member is entitled to stand for re-election. The period for any elected member will usually be limited to 9 years (in total), or the end of their election period if this expires after the 9 years.

Key Meetings:

The Regional Management Board meet bi-monthly for RMB Meetings, held online via zoom.

The Netball South AGM is held online via zoom, annually in July.



WE'RE RECRUITING



NETBALL SOUTH REGIONAL MANAGEMENT BOARD - VACANT ROLES

Please see all current vacancies on the Netball South Regional Management Board displayed below.

To view the role descriptions, please click on the role you are interested in.

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**Regional
Chair**

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**Vice
Chair**

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**Coaching &
Performance
Director**

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**Media,
Marketing &
Communications
Director**

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**Volunteer
Officer**



REGIONAL CHAIR

LEAD AND CO-ORDINATE THE AFFAIRS OF THE NETBALL SOUTH
REGIONAL MANAGEMENT BOARD



KEY TASKS

- Be responsible for the Regional Management Board in managing the affairs of the Netball South Region and fulfil the responsibilities outlined in this role description.
- Adhere to the EN Code of Conduct for a Regional Management Board.
- Ensure the RMB operates within its Terms of Reference.
- Be completely familiar with the constitution of the Netball South Region, the procedures for the committee meetings and the current affairs and business in hand.
- Behave impartially at all times.
- Guide the region in the planning process and provide strategic vision.
- Represent the region at the National Regional Chairs Committee meetings.
- Act as Chair at the Netball South Annual General Meeting (AGM).
- Work with EN regional staff to compile a relevant agenda for each RMB meeting.
- Chair all RMB meetings, guiding RMB members through the agenda and ensuring clear decisions are made.
- If unable to attend a regional meeting, a written report should be produced and sent for the meeting and the Vice Chair briefed on the agenda.
- Proofread and approve RMB minutes before they are circulated.
- Chair the County Chairs' Forum.
- To attend working group regional meetings as deemed necessary and without the need for a formal invitation.
- Ensure that all meetings and other work undertaken throughout the region are necessary and carried out effectively.

KEY TASKS



- Ensure that all RMB members fulfil the responsibilities outlined in their role descriptions and adhere to the EN Code of Conduct for a Regional Management Board.
- Ensure that all RMB members are able to have a 'voice' on delivery in the region.
- Provide leadership for the region, taking decisions as required with consultation with the RMB.
- Hold the casting vote in the event of a split decision.
- Provide support / guidance to the Region's members where appropriate.
- Give speeches where necessary (e.g. end of season dinner / AGM).
- Keep up to date on Government direction and Sport England initiatives.
- Refer any dispute arising to the Board of Directors of England Netball regarding the interpretation of the Constitution or any matter not provided for in the Constitution.
- Be responsible, in conjunction with the Finance Director, for the presentation of the annual report.
- Authorise expenses where necessary as per policy.
- To be an approver on all the Region's Bank Accounts.

DESIRABLE KNOWLEDGE AND SKILLS

- To have knowledge of the netball structure within the region.
- Be able to co-ordinate a large and varied area of work.
- Strong communication skills.
- The ability to make decisions.
- Ability to control meetings effectively.
- The ability to delegate.
- Good interpersonal skills.
- Have access to email and telephone.
- Good management and leadership skills.
- Be a member of England Netball.
- Good organisation skills.

VICE CHAIR

SUPPORT THE REGIONAL CHAIR TO LEAD AND COORDINATE THE AFFAIRS OF THE
NETBALL SOUTH REGIONAL MANAGEMENT BOARD



KEY TASKS

- Fulfil the responsibilities outlined in this role description and adhere to the EN Code of Conduct of the Regional Management Board.
- Support the Regional Chair in the leadership of the Regional Management Board. Support the Chair in any of the duties and undertake work assigned by the Chair.
- To attend Regional Management Board (RMB) meetings.
- Chair RMB meetings in the absence of the Chair.
- Act as Chair at the Annual General Meeting (AGM) in the absence of the chair (and EGM if required).
- Represent the Region at the National Regional Chairs Committee meetings in the absence of the chair.
- Chair County Chair meetings in the absence of the chair.



- To have knowledge and understanding of the netball structure within the region.
- Good management and leadership skills with the ability to delegate and make decisions.
- Ability to be flexible and work with volunteers from diverse backgrounds to build and maintain effective networks.
- The ability to coordinate a large and varied area of tasks.
- Ability to control meetings effectively.
- Strong communication skills.
- Good organisation skills.
- Good interpersonal skills.
- Have access to email and telephone.
- Be a member of England Netball and Netball South.

COACHING AND PERFORMANCE DIRECTOR

LEAD THE SUPPORT AND DELIVERY OF THE STRATEGIC VISION FOR COACHING & PERFORMANCE FOR NETBALL SOUTH



KEY TASKS

- Fulfil the responsibilities outlined in this role description and adhere to the EN Code of Conduct of the Regional Management Board.
- Provide strategic input to regional plans.
- Recommend action on performance and coaching matters of the RMB.
- Respond to regional coaching and performance queries in relation to Technical Support Group (TSG) led events and initiatives.
- Work with the Finance Director to agree Performance budget.
- Chair the Coaching and Performance TSG and lead the group to ensure they:
 - Coordinate regional performance expenses.
 - Undertake regular reviews of performance rules and procedures.

Coaching

- Monitor and deliver the coaching section of the regional plan.
- Work with England Netball staff to communicate relevant coaching information throughout the region.
- Communicate regional coaching related information to England Netball via the Regional Chair.
- Advise and guide County Coaching Chairs/ Officers.
- Work with regional staff to establish an Education and Training calendar of courses and events.
- Support priority events and schemes.
- Work with counties to promote and market coaching courses and events, helping recruit new coaches and develop current coaches.
- Support, develop and track talented coaches.

Player Performance

- To guide the development of netball within the region.
- Represent the RMB on the Franchise Board(s) and attend meetings.
- Provide first approval of Performance expense claims before passing to Finance Director for second approval and arranging payment.
- Reconcile expenses incurred against budget, highlighting to Finance Director and RMB forecasted overspend.
- To work on ad hoc projects delegated by the RMB.
- Be an advocate for netball.

DESIRABLE KNOWLEDGE AND SKILLS

- Experience of delivery performance at the highest level.
- Strong interpersonal and communication skills.
- Strong leadership and delegation skills.
- Excellent planning, organisational and facilitation skills.
- Ability to work to deadlines.
- Ability to manage a group of volunteers from a variety of backgrounds.
- Presentation skills.
- Confident user of technology.
- Officiating and mentoring.
- Ability to build and maintain effective networks.
- Flexibility and willingness to take on responsibility.
- Good decision making skills.
- Have access to email and telephone.
- Be a member of England Netball.

MEDIA, MARKETING AND COMMUNICATIONS DIRECTOR

SUPPORT AND DELIVER STRATEGIC MEDIA, MARKETING AND COMMUNICATIONS (MMC)
FOR THE SOUTH REGION



KEY TASKS

- Fulfil the responsibilities outlined in this role description and adhere to the EN Code of Conduct of the Regional Management Board.
- Provide strategic input to the RMB's regional plans.
- Recommend action on media, marketing and communication matters of the RMB.
- Chair and lead the MMC Technical Support Group (TSG).
- Generate and submit a Media, Marketing and Communication report for Regional Management Board meetings.
- Attend Regional Management Board meetings (held bi-monthly via zoom).
- Liaise and support the Regional Officer, overseeing the maintenance of regional social media channels, social media presence/strategy and creation of regular communications, social media and marketing materials.
- Oversee the maintenance and development of the regional website, ensuring it is up to date and relevant.
- Ensure promotion of activities, successes, and achievements within the region.
- Access opportunities for publicity across all forms of the media.
- Help support the delivery and promotion of the regional ONE Awards event.
- To work on ad hoc projects delegated by the RMB.
- Liaise and support other TSGs with communications when needed.
- Develop and then undertake regular reviews of the Netball South media, marketing and communications policy and processes.
- Ensure that all media, marketing and communications are appropriately and correctly branded as guided by England Netball.

KEY TASKS

- Ensure that equality, ethics, safeguarding policies and good practice are applied across all media, marketing and communication activities.
- Work with the Finance Director to agree media, marketing and communications budget.
- Coordinate regional MMC expenses.
- Provide first approval of MMC expense claims before passing to Finance Director for second approval and arranging payment.
- Reconcile expenses incurred against budget, highlighting to Finance Director and RMB forecasted overspend.
- Be an advocate for netball.

DESIRABLE KNOWLEDGE AND SKILLS

- Understand the role of media, marketing and communications in promoting netball.
- Good IT skills and confident user of technology.
- Familiar with social media platforms and programmes such as: Facebook, Instagram, Meta Business Suite and Canva.
- Excellent planning, organisational and facilitation skills.
- Strong written, communication and presentation skills.
- Strong interpersonal skills.
- Ability to work to deadlines.
- Flexible, enthusiastic and willing to take on responsibility.
- Ability to manage a group of volunteers from a variety of backgrounds.
- Ability to build and maintain effective networks.
- Strong leadership, delegation and decision-making skills.
- Access to computer, telephone and emails.



VOLUNTEER OFFICER

SUPPORT IN THE DEVELOPMENT, RECRUITMENT AND CELEBRATION OF VOLUNTEERS
IN THE SOUTH REGION



KEY TASKS

- Fulfil the responsibilities outlined in this role description and adhere to the EN Code of Conduct of the Regional Management Board.
- Lead on the development of a regional volunteer strategy, ensuring it compliments and contributes to the England Netball volunteering strategy.
- Lead on the delivery of the Regional ONE Awards (volunteer celebration event) alongside EN staff, ensuring it adheres to regional and national event timelines.
- Lead on the recruitment of Netball South 'Centenary Champions' and act as a liaison with the EN Heritage Group for 2026 Centenary activities.
- Work with other members of the RMB to set SMART targets, collate data on progress made, and generate both internal and external reports for RMB and EN meetings and public interest.
- Chair and lead the Regional Volunteering TSG.
- Assist in the recruitment of volunteers for regional TSGs/working groups and the Regional Management Board where required.
- Act as a point of contact for current and potential volunteers within the region, identifying roles for volunteers that suit their skills, interest and availability.
- Provide support and guidance on volunteering to the Region's members, clubs and leagues where appropriate.
- Help to devise a Volunteering Pathway that nurtures the next generation of leaders in netball.
- Ensure that there are accessible and appropriate volunteering opportunities for all, regardless of previous volunteering experience.
- Support EN's and the Region's diversity and belonging objectives and help facilitate the growth of a diverse volunteer base that is reflective of the Region's demographic.
- Maintain a log with the details of active volunteers within the region, in compliance with GDPR.

KEY TASKS



- Work with EN staff to prepare a welcome pack for new volunteers that can be adapted for use at regional, county, league or club level.
- Work closely with the Communications TSG, Equality, Diversity & Inclusion working group, and the Young Volunteer working group, and provide support to all other TSGs where appropriate.
- Support the Regional Franchises in the recruitment of event volunteers.
- Recognise and reward volunteer dedication and success, and encourage the nomination of volunteers to local, regional and national awards.
- Challenge and work towards the elimination of any discrimination whether by reason of age, gender, gender reassignment, sexual orientation, marital status or civil partnership, nationality, ethnicity, religion or belief, ability or disability, pregnancy, maternity and encourage equal opportunities in all aspects of netball.
- Act as an ambassador and advocate for netball and the region.

DESIRABLE KNOWLEDGE AND SKILLS

- Strong leadership and people management skills.
- Strong interpersonal and communication skills.
- Ability to be flexible and work with volunteers from diverse backgrounds to build and maintain effective networks.
- Sound understanding and knowledge of netball.
- An awareness of the national, regional and county netball structures.
- Personal experience volunteering at a netball club, league, county, regional or national level.
- Sound understanding of the variety of volunteering roles available within netball.
- Knowledge or experience of volunteer development.



- Knowledge of the wider sporting landscape, sport volunteering initiatives and relevant organisations.
- Take an interest in and respect the viewpoints of others.
- Good IT skills (including Microsoft Word, Excel and Powerpoint).
- Access to email and telephone.
- Be, or be willing to become a member of England Netball.

HOW TO APPLY



APPLICATION PROCESS



To apply, please complete the Application Form below. Applications are welcome up until 5th January 2025.

Following a successful application process, candidates will be appointed by the Regional Management Board and will have an immediate start in February 2025.

APPLICATION FORM

CONTACT INFORMATION

For an informal conversation about any of the roles or for more information, please contact:

Regional Officer - South:

south@englandnetball.co.uk

Netball South Regional Management Board:

Director of Governance

Lindsay Sartori

Email: netballsouth_governance@outlook.com

Director of Finance

Jo Coker

netballsouth_treasurer@outlook.com